

## **Job Description**

### **High Adventure Trek Leader (Voyageur) – High Adventure Director**

#### **Both:**

- In agreeing to work at Camp \_\_\_\_\_, you are affirming your commitment that you will conduct yourself at all times, both on and away from camp property, so that you are a credit to yourself, the Boy Scouts of America, and Camp \_\_\_\_\_.
- As a registered member and employee of the Boy Scouts of America and \_\_\_\_\_ Council, all employees are expected to abide by the policies, principles, aims, and methods of the BSA, including all points of the Scout Oath and Scout Law.
- Possess a current training certificate in American Red Cross (or equivalent) CPR, Lifeguard, and Wilderness First Aid (or higher equivalent).
- Successfully complete BSA National Camping School Trek Leader (Voyageur) training within the past 5 years prior to employment.
- As a staff member of Camp \_\_\_\_\_, employees shall attend all required training, perform pre-opening and post-closing camp work duties, and participate in general resident in-camp activities and program functions under the direction of the Camp Director, or as specified in the employment agreement or contract. Guidelines for work performance are given in the [Camp \_\_\_\_\_ or \_\_\_\_\_ Council] Staff Employee [Manual or Handbook].

#### **The High Adventure Director Shall:**

- Direct the overall High Adventure Program.
- Report to the Camp Director in all matters pertaining to the High Adventure Program.
- Review and understand all applicable sections of the *BSA National Standards for High Adventure Programs*. Be responsible and coordinate with the Camp Director to ensure Camp \_\_\_\_\_ is in compliance.
- Understand and implement all BSA, local, and state policies and regulations as they pertain to high adventure trips and out-of-camp wilderness camping.
- Supervise, coach, and direct the high adventure staff members. Prepare periodic written evaluations of staff to the Camp Director according to local policy and format.

- Be responsible for the inventory, storage, maintenance, and use of all high adventure equipment and trail food.
- Be responsible for the care and use of all vehicles used in conjunction with the High Adventure Program.
- Maintain a professional, business-like approach to all aspects of the High Adventure Program, represent the program in resident camp activities, and to the Council leadership.
- Submit an end of season report on the High Adventure Program to the Camp Director within two weeks of the close of camp.
- Submit written material as requested regarding the High Adventure Program in publications promoting Camp \_\_\_\_\_ .
- Communicate with staff, leaders, scouts, visitors, and various state and local officials to promote, plan, and arrange treks.
- Communicate and coordinate with trek unit leaders in advance of their arrival at camp.
- Possess the physical ability required to transport units to and from trek starting and ending locations and to canoe or hike to assist trek units in an emergency situation.